

Request Form For Raise

Date

Last Name	First Name	MI
Street Address		
City	State	Zip Code
Social Security Number		Phone Number

Any Test below 80% No <input type="checkbox"/> Yes <input type="checkbox"/>	Current Pay Rate	Current Percentage	Requesting Percentage
Any Absences this semester? No <input type="checkbox"/> Yes <input type="checkbox"/>		Previous Hours	Total Hours in Blue Book
<p>If yes, list dates of unexcused absences _____</p> <p>List dates of excused absences _____</p> <p>If any absences please list why? _____</p> <p>_____</p> <p>_____</p>			

I accept all responsibility if I get denied my raise, due to any questions about meeting the requirements, or not filling out this form correctly and completely.

Signature of Apprentice

*****Remember you cannot be approved for your raise without your Blue Book and Evaluation filled out!!!**

For Office Use Only

% Approved for	Effective Date	If Denied, Why?
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